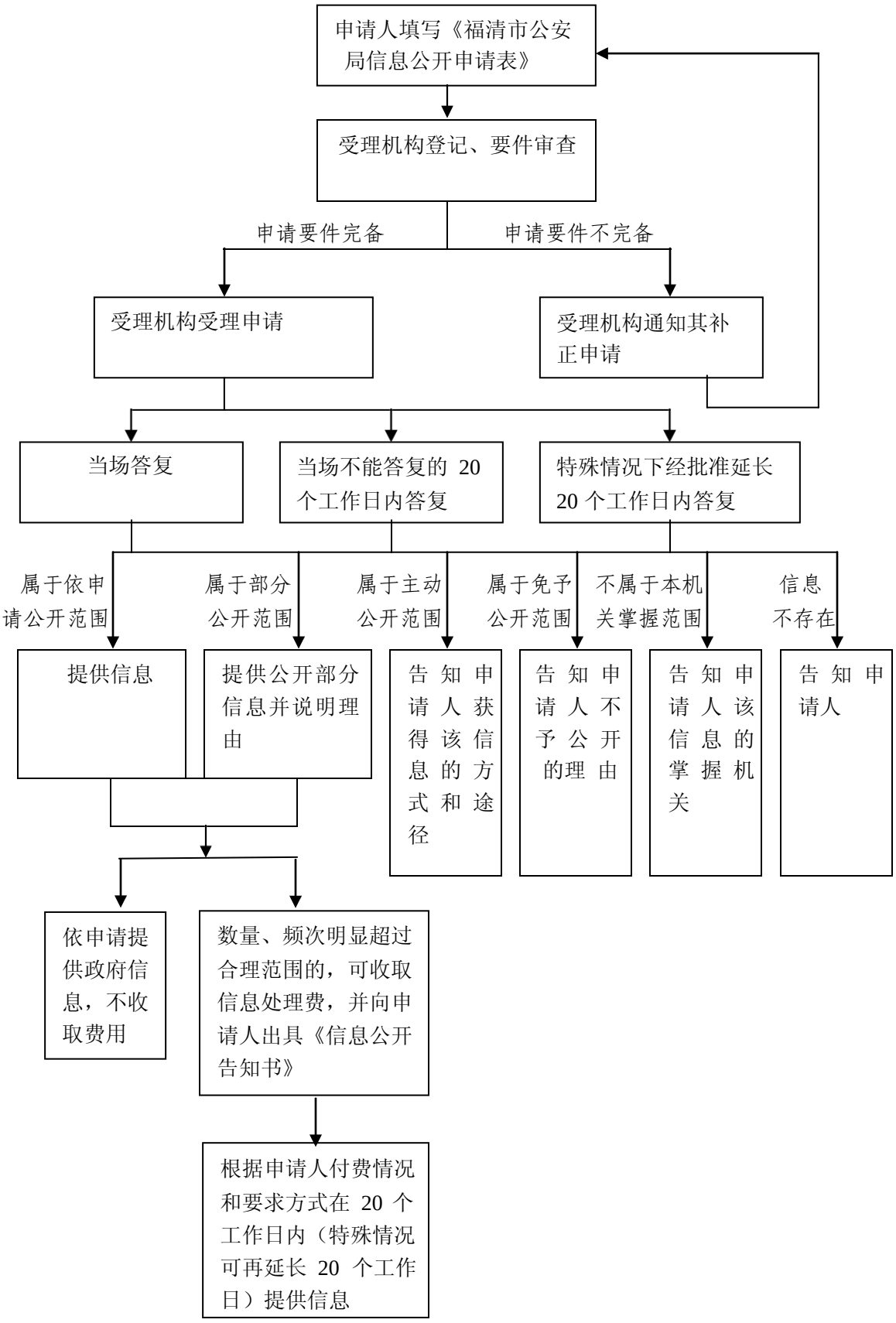福清市公安局依申请公开政府信息工作流程图